

Owner Builders' Warranty Insurance + Defects Report QUOTE FORM

applicable in NSW, VIC, WA

Selling your Owner Built project that was built up to 6 years ago?

The information below is required for the Building Centre Network (BCN) to organise and co-ordinate obtaining Owner Builder's Warranty Insurance and the mandatory Defects Inspection (Report), if you are selling up to 6 years. Call 1300 884 876 or +61 2 8303 0580 if you have any questions.

Please ensure your details are clear and correct, write in **BLACK PEN** and **PRINT** in **CAPITALS**, and send to:-

Post	Fax	Scan & Email
The Building Centre Suite 209, 410 Elizabeth St Surry Hills NSW 2010 Australia	1300 884 256 or +61 2 8303 0533	insurance@buildingcentre.com
OR	OR	

Ready for use with a window faced envelope

Do you have a Defects Inspection Report less than 6 months old? YES, copy included NO, please arrange

Scope of the Owner Builder work carried out :

DATE: ____ / ____ / ____

PRACTICAL COMPLETION/OCCUPANCY CERTIFICATE ISSUED: ____ / ____ / ____ TOTAL AREA OF WORKS CARRIED OUT: _____ m²

TYPE OF STRUCTURE:

Single Storey [Lower Upper on existing lower storey] Double Storey Other

SUMMARY: please complete and tick all applicable aspects.

- | | |
|---|---|
| <input type="checkbox"/> Construction of a complete dwelling | <input type="checkbox"/> Renovation of an existing dwelling |
| <input type="checkbox"/> Construction of an upper level, on an existing lower level | <input type="checkbox"/> Construction of a garage or carport |
| <input type="checkbox"/> Construction of an extension to an existing dwelling | <input type="checkbox"/> No. of Balconies _____ <input type="checkbox"/> Construction of a swimming pool |
| <input type="checkbox"/> Kitchen <input type="checkbox"/> Bathroom(s) # _____ <input type="checkbox"/> Bedroom(s) # _____ | <input type="checkbox"/> Lounge room <input type="checkbox"/> Dining room <input type="checkbox"/> Family room <input type="checkbox"/> Study |

Our Details

First name: _____ Surname: _____

Telephone (M): 04 _____ (W): () _____ (H): () _____

Address of Owner Builder Project:

Street: _____ Nearest Cross Street: _____

Suburb: _____ State: _____ Postcode: _____ Email: _____

Also Send Us. please be sure to send us all the information outlined below, to avoid any delays of the processing of your insurance.

- 1) A copy of: NSW – the Office of Fair Trading Owner Builder Permit VIC – Building Permit WA – Building License
- 2) A copy of your Council Building Approval or development Consent (or construction certificate) [NSW only] (for all works requiring owner builders' warranty insurance).
- 3) A copy of the Electrical and Plumbing Compliance Certificates. These should be obtained from the electrician or plumber, clearly describing the work they carried out and that it was done in accordance with the BCA and relevant Australian Standard(s).
- 4) A copy of Termite Treatment Report (if applicable, Section 4)
- 5) A copy of Waterproofing Certificates. (See Section 4). This applies to any membrane is being installed eg , bathrooms, laundries, balconies, basements etc.
- 6) A copy of: NSW – Council Final Inspection Certificate VIC – Final Inspection Certificate (if extension or renovation)
- 7) VIC only - A copy of your Certificate of Occupancy (if new home)
- 8) WA - A copy of your Exemption letter from the Minister (if required)
- 9) Description of the Swimming pool in relation to your property, and the approximate area which compromises the pool on your land
- 10) A completed and signed Insurance Application Form, which follows.

Note: Any defects, incomplete works or second-hand materials listed in the Defects Inspection Report will be excluded from this cover.

On receipt of this information, we will telephone or email you details of the quotations including the Defects Report.

Please email Insurance Certificate to:

Us- Email _____ Solicitor- Email _____